

TO BE UPLOADED ON THE WEBSITE OF SSC ON 05.09.2018

Government of India

Ministry of Personnel, Public Grievances & Pensions

Staff Selection Commission

(website:- [www.ssconline.nic.in](http://www.ssconline.nic.in) or [www.ssc.nic.in](http://www.ssc.nic.in)>Notices>Others)

**ADVERTISEMENT NO. Phase-VI/2018/Selection Posts**

File No. 15/7/2017-RHQ

Closing Date: 30.09.2018

**“GOVERNMENT STRIVES TO HAVE A WORK FORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”**

Applications are invited from eligible candidates with Nationality/Citizenship as indicated under Para-6 of this Notice, for the Selection Posts indicated in **Annexure-I** of this Notice. Only those Applications which are successfully filled through the Website [www.ssconline.nic.in](http://www.ssconline.nic.in) or [www.ssc.nic.in](http://www.ssc.nic.in)>Notices>Others shall be accepted.

2. Candidates should go through the Recruitment Notice carefully before applying for the post and ensure that they fulfil all the eligibility conditions like Age-Limit/ Essential Qualifications(EQs)/ Experience/ Category, etc. as indicated in this Notice. **Candidature of candidates not meeting the eligibility conditions will be cancelled at any stage of the recruitment process without any notice. Candidature of Applicants shall be purely PROVISIONAL at all stages of the recruitment process.**

3. (A) All information relating to this recruitment right from the status of application upto the nomination of the selected candidates to the User Department including call letters for the Computer Based Examination to the provisionally eligible candidates will be available on the website of Staff Selection Commission i.e. [www.ssconline.nic.in](http://www.ssconline.nic.in) or [www.ssc.nic.in](http://www.ssc.nic.in)>Notices>Others / websites of the Regional/ Sub-Regional Offices of the Commission.

(B) Candidates are advised to visit the websites of the Regional/ Sub-Regional Offices for the latest information in respect of various categories of posts pertaining to the Region Concerned and the various stages of recruitment process. The following are the details of the Nine Regional/ Sub-Regional Offices of the Commission:-

S No	SSC Region and States/ UTs under the jurisdiction of the Region	Address of the Regional Offices/ Website
1	Central Region (CR)/ Bihar and Uttar Pradesh	Regional Director (CR), Staff Selection Commission, 21-23, Lowther Road, Allahabad, Uttar Pradesh-211002. ( <a href="http://www.ssc-cr.org">www.ssc-cr.org</a> )

2	Eastern Region (ER)/ Andaman & Nicobar Islands, Jharkhand, Odisha, Sikkim and West Bengal	Regional Director (ER), Staff Selection Commission, 1 <sup>st</sup> MSO Building,(8 <sup>th</sup> Floor), 234/4, Acharya Jagadish Chandra Bose Road, Kolkata, West Bengal – 700020 <b>(www.sscer.org)</b>
3	Karnataka, Kerala Region (KKR)/ Lakshadweep, Karnataka and Kerala	Regional Director (KKR), Staff Selection Commission, 1 <sup>st</sup> Floor, “E” Wing, Kendriya Sadan, Koramangala, Bengaluru, Karnataka - 560034 <b>(www.ssckkr.kar.nic.in)</b>
4	Madhya Pradesh Sub-Region (MPR)/ Chhattisgarh and Madhya Pradesh	Dy. Director (MPR), Staff Selection Commission, J-5, Anupam Nagar, Raipur, Chhattisgarh-492007 <b>(www.sscmpr.org)</b>
5	North Eastern Region (NER)/ Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura.	Regional Director (NER), Staff Selection Commission, Housefed Complex, Last Gate- Basistha Road, P. O. Assam Sachivalaya, Dispur, Guwahati, Assam - 781006 <b>(www.sscner.org.in)</b>
6	Northern Region (NR)/ NCT of Delhi, Rajasthan and Uttarakhand	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003 <b>(www.sscnr.net.in)</b>
7	North Western Sub-Region (NWR)/ Chandigarh, Haryana, Himachal Pradesh, Jammu and Kashmir and Punjab	Dy. Director (NWR), Staff Selection Commission, Block No. 3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160009 <b>(www.sscnwr.org)</b>
8	Southern Region (SR)/ Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.	Regional Director (SR), Staff Selection Commission, 2 <sup>nd</sup> Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006 <b>(www.sscsr.gov.in)</b>
9	Western Region (WR)/ Dadra and Nagar Haveli, Daman and Diu, Goa, Gujarat and Maharashtra	Regional Director (WR), Staff Selection Commission, 1 <sup>st</sup> Floor, South Wing, Pratishtha Bhawan, 101, Maharshi Karve Road, Mumbai, Maharashtra-400020 <b>(www.sscwr.net)</b>

**NOTE: - CANDIDATES ARE ADVISED TO FILL THEIR CORRECT AND ACTIVE E-MAIL ADDRESS AND MOBILE NUMBER IN THE ONLINE APPLICATION AS CORRESPONDENCE MAY BE MADE BY THE COMMISSION THROUGH E-MAIL/SMS. CANDIDATES SHOULD REGULARLY VISIT WEBSITE OF SSC - HQs AND CONCERNED SSC-REGIONAL OFFICE FOR EXAMINATION RELATED LATEST UPDATES/ INFORMATION.**

#### **4. DETAILS/ DESCRIPTION OF POSTS ARE GIVEN IN ANNEXURE-I OF THIS NOTICE.**

(a) **THE VACANCIES HAVE BEEN ADVERTISED BY STAFF SELECTION COMMISSION AS PER THE INDENT SUBMITTED BY THE RESPECTIVE INDENTING OFFICES/ USER DEPARTMENTS. THE STAFF SELECTION COMMISSION WILL NOT BE RESPONSIBLE FOR WITHDRAWAL/ ALTERATION OF THE VACANCIES BY THE INDENTING OFFICES/ USER DEPARTMENTS.**

(b) **CANDIDATES WHO WISH TO APPLY FOR MORE THAN ONE POST SHOULD APPLY SEPARATELY FOR EACH POST AND PAY THE EXAMINATION FEE FOR EACH POST.**

#### **5. ABBREVIATIONS USED:**

SSC: Staff Selection Commission; M/o: Ministry of, D/o: Department of, O/o: Office of, Age: Age-limit, EQ: Essential Qualification, DQ: Desirable Qualification, IP: Initial Posting, AISL: All India Service Liability, JR: Job Requirements, UR: Unreserved, GEN: General, OBC: Other Backward Class, SC: Scheduled Caste, ST: Scheduled Tribe, ExS: Ex-Serviceman, Persons with Disabilities (PwD), OH: Orthopedically Handicapped, HH: Hearing Handicapped, VH: Visually Handicapped, OA: One Arm Affected, OL: One Leg Affected, BL: Both Legs Affected, PD: Partially Deaf, LV: Low Vision, CGCE: Central Government Civilian Employee, NA: Not Applicable, OEA: Other Employed Applicant.

#### **6. NATIONALITY/ CITIZENSHIP**

A candidate must be either:

- (a) A citizen of India, or
- (b) A subject of Nepal, or
- (c) A subject of Bhutan, or
- (d) A Tibetan Refugee who came over to India, before the 1<sup>st</sup> January, 1962 with the intention of permanently settling in India, or
- (e) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India .

**6.1.** Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

**6.2.** A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate issued to him by the Government of India.

#### **7. EXAMINATION FEE, EXEMPTION FROM PAYMENT OF FEE AND MODE OF PAYMENT OF FEE:**

- (i) Fee payable: Rs. 100/- (Rupees One Hundred only).
- (ii) **FEE CAN BE PAID THROUGH SBI CHALLAN ONLY.**

(iii) **Fee paid through any other mode will NOT be accepted. Fee once paid will not be refunded under any circumstances. Fee should be paid separately for each category of post applied.**

(iv) Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD) and Ex-Servicemen (ExS) eligible for reservation, are exempted from paying application fee.

(v) **The facility for submission of online application will be available from 05.09.2018 to 30.09.2018 (1700 Hours).** Candidates are required to make the payment only through challan of SBI, at designated branches of SBI within the working hours of bank up to 03-10-2018 provided the challan has been generated by them before closing date and time for receipt of applications i.e. 30-09-2018 (1700 Hours).

(vi) Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

Note-I: Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of Application Form is shown 'Incomplete' and this information is printed on the top of the Application Form. Further, such status can be verified at 'Check your Application Status Here' tab provided at <http://www.ssc.nic.in>. Such applications which remain incomplete due to non-receipt of fee will be SUMMARILY REJECTED and no request for consideration of such applications and fee payment after the period specified in the Notice of Examination, shall be entertained.

## **8. HOW TO APPLY ONLINE AND MAKE PAYMENT:**

- (i) **CANDIDATES WILL HAVE TO APPLY FOR EACH CATEGORY OF POST SEPARATELY AND ALSO PAY FEE FOR EACH CATEGORY.**
- (ii) **CANDIDATE MAY NOTE THAT ONLY ONLINE APPLICATIONS WILL BE ACCEPTED AT [www.ssconline.nic.in](http://www.ssconline.nic.in) or [www.ssc.nic.in](http://www.ssc.nic.in)>Notices>Others Applications received through any other mode would be summarily rejected.**
- (iii) **Candidates should apply only once for one post. IN CASE OF MULTIPLE APPLICATIONS FOR ANY ONE POST, ALL THE APPLICATIONS WILL BE LIABLE TO BE REJECTED.**
- (iv) **Procedure for filing online Applications is given in Appendix-I (A).**
- (v) **MOST IMPORTANT:- After successful submission of online Application Form, candidates must take a print out of the Application Form for submitting the same along with requisite documents when called for by the Commission after the conduct of Computer Based Examination.**
- (vi) The information furnished by the candidates in their applications will be verified by the Commission with reference to the original documents after the Computer Based Mode Examination. During verification of documents, if it is found that any information furnished by the candidate in the application is wrong, his/ her candidature will be rejected forthwith. The

candidates should ensure that they have furnished correct information in the application form.

## 9. CLOSING DATE:-

**ONLINE APPLICATIONS CAN BE SUBMITTED THROUGH THE WEBSITE i.e. [www.ssconline.nic.in](http://www.ssconline.nic.in) or [www.ssc.nic.in](http://www.ssc.nic.in)>Notices>Others FROM 05.09.2018 TO 30.09.2018 (UPTO 1700 HOURS). PAYMENT THROUGH CHALLAN OF SBI CAN BE MADE AT DESIGNATED BRANCHES OF SBI WITHIN THE WORKING HOURS OF BANK UPTO 03.10.2018 PROVIDED THE CHALLAN HAS BEEN GENERATED BEFORE CLOSING DATE AND TIME FOR RECEIPT OF APPLICATION i.e. 30.09.2018 (UPTO 1700 HOURS).**

## 10. CRUCIAL DATE FOR ESSENTIAL QUALIFICATIONS (EQ) & AGE LIMIT:

- i. Essential Qualifications (EQs) & Age Limit for each Post as per the requirement of the concerned User Departments/ Ministries, are mentioned in the details/ description of Post(s) given in **Annexure-I** of this Notice.
- ii. The Crucial Date for determining of **AGE-LIMIT AND possession of ESSENTIAL QUALIFICATION (EQs)/ EXPERIENCE will be 01.08.2018.**
- iii. Before applying for the post, the candidates must ensure that they possess the **ESSENTIAL QUALIFICATIONS including Experience wherever it is prescribed as Essential Qualification and also meet the Age-Limit** as on the crucial date mentioned in Para 10(ii) above.
- iv. For posts where **EXPERIENCE** in a particular field/discipline for a specified period has been indicated as an **ESSENTIAL QUALIFICATION**, the applicants should submit self attested copy of **CERTIFICATE** in support of their claim of possession of Experience in that field/ discipline from the **Competent Authority along with the PRINT OUT OF THE APPLICATION**, as and when called for by **the Commission, failing which their application shall be rejected.**
- v. If candidates claim that their Educational Qualifications are **EQUIVALENT** to the prescribed Essential Qualifications, it is the responsibility of the candidates to submit the necessary Documents/ Certificates (Order/ Letter with Number & Date) in support of equivalence, issued by the Government of India/ State Government or by the Competent Authority from which they obtained the Educational Qualification, failing which their application shall be rejected.
- vi. In respect of Post(s) requiring proficiency in the relevant language as an essential qualification the applicant must have studied that language upto Matriculation level and in case the relevant language is not taught as a subject in Matriculation, the said language must be the mother-tongue of the applicant.

**NOTE: As per Ministry of Human Resources Development, the Degree obtained**

through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, Government of India. Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.

## 11. AGE-LIMIT AND RELAXATION IN UPPER AGE-LIMIT:

**AGE LIMIT FOR A PARTICULAR CATEGORY OF POST(S) IS MENTIONED IN ANNEXURE-I AGAINST EACH CATEGORY OF POST.**

### A. PROOF OF AGE

The Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Commission for determining the age and no subsequent request for change will be considered or granted.

### B. RELAXATION IN UPPER AGE-LIMIT

Relaxation in upper Age-limit admissible to eligible categories of applicants is given below:

Applicants are required to indicate appropriate detail/ category code in column No. 12 & 12.1 of the online Application Form.

The 'Category CODES', 'CATEGORY' and 'Permissible Age Relaxation beyond the Upper age limit as mentioned at Para-10 of this Notice' are given below:-

**Permissible relaxation in upper age limit as well as category-codes for claiming age relaxation as on the date of reckoning (i.e. 01.08.2018) is as follows:**

Category-Codes for claiming Age Relaxation as	CATEGORY	Permissible Age-relaxation beyond upper age limit
01	SC/ ST	5 years
02	OBC	3 years
03	PwD	10 years
04	PwD + OBC	13 years
05	PwD + SC/ ST	15 years
06	Ex-Servicemen (ExS)	3 years after deduction of the military service rendered from the actual age as on the closing date.
07	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 <sup>st</sup> January, 1980 to 31 <sup>st</sup> December, 1989	5 years

08	<b><u>For Group 'C posts only</u></b> which are in the same line or allied cadres Central Govt. Civilian Employees (SC/ ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Up to 45 years of age
09	<b><u>For Group 'C posts only</u></b> which are in the same line or allied cadres Central Govt. Civilian Employees who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Up to 40 years of age
10	<b><u>For Group 'C posts only</u></b> Widows/ Divorced Women/ Women judicially separated and who are not remarried	Up to 35 years of age
11	<b><u>For Group 'C posts only</u></b> Widows/ Divorced Women/ Women judicially separated and who are not remarried (SC/ ST)	Up to 40 years of age
12	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof	3 years
13	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ ST)	8 years
14	Service Clerks in the last year of their colour service in the Armed Forces	Up to 45 years of age
15	Service Clerks in the last year of their colour service in the Armed Forces (SC/ ST)	Up to 50 years of age
16	Retrenched census employees of the Office of Registrar General of India (They will be considered only for offices under RGI in their order of merit and subject to availability of vacancies)	3 years plus length of service rendered by them in connection with census, before retrenchment, and weightage of past service.

**NOTE 1:** The age relaxation for reserved category applicants is admissible only in the case of vacancies being reserved for such categories. The reserved category applicants, who apply against unreserved vacancies, will get age relaxation to the extent it is available to UR category candidates.

**NOTE 2:** Applicants may check their eligibility for seeking relaxation in Upper Age Limit carefully. If eligible, they are required to fill appropriate Age Relaxation Code as applicable to them.

## **12. CONDITIONS ON SEEKING FEE CONCESSION, AGE-RELAXATION, RESERVATION, ETC.**

### **A. FOR SCHEDULED CASTES/ SCHEDULED TRIBES (SC/ST) APPLICANTS**

SC/ST applicants seeking **FEE CONCESSION, AGE-RELAXATION, RESERVATION** etc. shall invariably submit, along with the print out of their Application Forms, the requisite Certificate as per FORMAT (**Appendix-II** of this Notice) from COMPETENT AUTHORITY (APPENDIX-I of this Notice) certifying that their Sub-Castes/ Communities are approved by the Government of India under SC & ST Category as and when called for by the Commission otherwise their claims for fee concession, age-relaxation, reservation etc. shall not be considered.

### **B. FOR OTHER BACKWARD CLASSES (OBC) APPLICANTS**

i. OBC applicants not covered under the Creamy Layer, as per the Standing Instructions of the Government of India as amended from time to time, seeking **AGE-RELAXATION, RESERVATION** etc. **shall invariably submit, along with the print out of their Application Forms,** the requisite Certificate as per **FORMAT (Appendix-III of this Notice)**. A person seeking appointment on the basis of reservation to OBCs must ensure that he/she possesses the caste/ community certificate and does not fall in creamy layer on the crucial date. The crucial date for this purpose will be the closing date for receipt of applications. Candidates may also note in respect of the above that, their candidature will remain provisional till the veracity of the concerned document is verified by the **Appointing Authority**. Candidates are warned that they may be debarred from the examinations conducted by the Commission in case they fraudulently claim SC/ST/OBC/ExS/PH(PwD) status.

ii. **The closing date for receipt of application as mentioned at Para-9 (i.e. 30.09.2018) of the Notice will be treated as the date of reckoning for Non-Creamy Layer status of applicants under the OBC category.**

### **C. FOR PERSONS WITH DISABILITIES (PwD) [OH/ HH/ VH/ OTHERS] APPLICANTS:**

**Suitability of the posts for the Persons with Disability (PwD) and the nature of disability admissible is indicated against each category of post in Annexure-I. PwD Candidates should apply only for the posts for which they are eligible.**

i. Only those Persons with Disabilities (PwD) who are having 40% or above disability are eligible for **FEE CONCESSION, AGE-RELAXATION, RESERVATION** etc.



- ii. They shall invariably submit, along with the print out of their Application Forms, the requisite Certificate as per FORMAT [Appendix-VI (Form-II) / (Form-III) / (Form-IV)] of the Notice as and when called for by the Commission, otherwise, their claim for PwD status will not be entertained.

**D. SPECIAL INSTRUCTION FOR PwD CANDIDATES:**

- (a) As the 'Rights of Persons with Disabilities Act, 2016' has come into force with effect from 19.04.2017, and beside OH, HH and VH categories, new categories of disabilities such as Autism, Dwarfism, Acid Attack victims, Muscular Dystrophy, Intellectual Disability, Specific Learning Disability, Mental Illness and Multiple Disabilities, etc. have been included. Therefore, the candidates with such disabilities may also apply giving detail of their disabilities in the online Application Form.

However, their selection will be subject to identification of posts suitable for these categories as well as reporting of vacancies by the Indenting Departments. Candidates suffering from various disabilities as identified vide DoP&T OM No: 36035/02/2017-Estt (Res) dated 15.01.2018 (para-2.2) may select following PwD categories in the online Registration/ Application Form at [www.ssconline.nic.in](http://www.ssconline.nic.in) or [www.ssc.nic.in](http://www.ssc.nic.in)>Notices>Others:

S No	Type of Disability	Category of disability to be selected in Registration/ Application Form
(a)	Blindness and low vision	VH
(b)	Deaf and hard of hearing	HH
(c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	OH
(d)	Autism, intellectual disability, specific learning disability and mental illness.	Others
(e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness	

- (b) **Visually Handicapped (VH)** candidates with visual disabilities of 40% (forty percent) and above and candidates suffering from Cerebral Palsy can avail the assistance of a SCRIBE to be provided by the Commission in the Computer Based Examination subject to such requests being made to the Commission while filling up the online application form. Question Papers and Answer Sheets will not be provided in BRAILLE. Visually Handicapped (VH), including blind and partially blind, candidates with visual disability of 40% and above may bring their own TAYLOR FRAME AND BRAILLE SLATE WITH PAPER for solving Arithmetical problems. No attendant of VH/ Cerebral Palsy candidates will be allowed inside the examination premises. In addition, the orthopedically handicapped

candidates (other than a candidate afflicted by Cerebral Palsy) who has a locomotor disability (40% or more) wherein the dominant writing extremity is affected to the extent of slowing down the performance of the candidate (such deficiency to be indicated in the medical certificate submitted by the candidate), such candidates can also avail the assistance of a Scribe and a compensatory time of 20 minutes per hour in the examination, subject to such requests being made in the application form.

- (c) **Provision of Compensatory Time:** The Visually Handicapped candidates and candidates suffering from Cerebral Palsy, Locomotor candidates as mentioned above in Para 12 D(b), will be allowed compensatory Time in the examination. One eyed candidates and partially blind candidates who are able to read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of Magnifying Glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall.

**E. SPECIAL INSTRUCTIONS FOR THE EX-SERVICEMEN (ExS) APPLICANTS:**

- (i) ExS applicants seeking **FEE CONCESSION, AGE-RELAXATION, and RESERVATION** etc. shall invariably submit, the requisite Certificate as per FORMAT (**Appendix-V** of this Notice) from COMPETENT AUTHORITY (APPENDIX-I of this Notice) and also submit a Declaration as per FORMAT [**Appendix-V (A)** of this Notice] as and when called for by the Commission or at the time of Document Verification, otherwise their claims for fee concession, age-relaxation, reservation etc. shall not be considered.
- (ii) For any service man of the three Armed Forces of the Union to be treated as ExS for the purpose of securing the benefits of reservation etc. he/ she must have already acquired, at the relevant time of submitting his/ her application for Post/ Service, the status of EXS;

OR

Is in a position to establish his/ her acquired entitlement by documentary evidence from the COMPETENT AUTHORITY that he/ she would complete specified term of engagement with the Armed Forces within the stipulated period of ONE YEAR from the closing date of receipt of applications as stipulated at Para-9 of this Notice. Such candidates must also acquire the status of an ex-serviceman within the stipulated period of one year from the closing date of receipt of application as stipulated at Para 9 of this Notice.

- (iii) **Vacancies for ExS are reserved for only Group-‘C’ posts as per extant Government Order/ Instructions.**

**F. EX-SERVICEMEN:** An Ex-Serviceman means a person

- i. Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and
- a. Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer

- after earning his/ her pension; or
- b. who has been relieved from such service on medical grounds attributable to military service/ circumstances beyond his control and awarded medical or other disability pension; or
- c. who has been released from such service as a result of reduction in Establishment;

OR

- ii. who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army, namely pension holders for continuous embodied service or broken spells of qualifying service;

OR

- iii. Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;

OR

- iv. Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987;

OR

- v. Gallantry award winners of the Armed Forces including personnel of Territorial Army;

OR

- vi. Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

**G.** The period of 'Call up Service' of an ExS in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

- i) A Matriculate Ex-Serviceman (includes an Ex-Serviceman, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service on the closing date of receipt of applications as stipulated in **Para-9** of this Notice with Armed Forces of the Union shall be considered eligible for appointment to the Group 'C' posts. Thus, those Non-Graduate Ex-Servicemen who have not completed 15 years of service as on the closing date of receipt of applications as stipulated at Para-9 of this Notice, shall not be treated as a deemed graduate applicant.

**Further, as per extant guidelines of Department of Personnel and Training deemed graduation of Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force on completion of 15 years in Armed Forces is not applicable for Group 'B' posts.**

- ii) As per Department of Personnel & Training's O.M. No. 36034/6/90-Estt-SCT Dated 24.4.92, such ExS applicants who have already secured employment under the Central Govt. in civil side after availing of the benefit given to them as ExS for their re-employment, are eligible for age-

relaxation prescribed for ExS for securing another employment in a higher grade, but will not be eligible for the benefit for reservation for the ExS for securing an other employment in a higher grade. They will also not be eligible for fee concession admissible to ExS. Such ExS would have to pay the requisite fee for this recruitment.

However, as per the Department of Personnel & Training's O.M. No. 36034/1/2014-Estt- (Res.) dated 14.08.2014, the Govt. of India has now decided that if an ex-serviceman applies for various vacancies before joining any civil employment, he/ she can avail of the benefit of reservation as ex-servicemen for any subsequent employment. However, to avail of this benefit, an ex-serviceman as soon as he/ she joins any civil employment should give self-declaration/ undertaking to the concerned employer about the date-wise details of application for various vacancies for which he/ she had applied for before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ex- servicemen.

#### **H. INSTRUCTIONS FOR CENTRAL GOVERNMENT CIVILIAN EMPLOYEES (CGCE) APPLICANTS**

- i. Central Govt. Civilian Employees should have rendered not less than 3 years continuous service on regular basis (and not on ad-hoc basis) as on the closing date of receipt of applications as mentioned at Para-9 of the Notice and should remain in Central Government Service holding civil post in any Department/ Offices of Government of India till the candidate receives Offer of Appointment from the Office/ Department where the candidate gets finally recommended for appointment.
- ii. For claiming the benefit of age relaxation they shall invariably submit, the requisite Certificate as per FORMAT (**Appendix-IV** of this Notice) from the COMPETENT AUTHORITY (**APPENDIX-I** of this Notice) and also submit a Declaration [**Appendix-IV(A)** of this Notice] as and when called for by the Commission or at the time of Document Verification, otherwise their claims for age-relaxation shall not be considered. Further, they would require to furnish 'NO OBJECTION CERTIFICATE' from their EMPLOYER at the time of **VERIFICATION OF DOCUMENTS**, failing which their candidature is liable to be cancelled at that very stage or at any stage of recruitment process.

**NOTE: - Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for appearing in the examination, their applications shall be *rejected and candidature shall be cancelled.***

#### **13. DOCUMENTS VERIFICATION:**

- (a) **Applicants must submit Self Attested legible Copies of all their Certificates/ Documents, along with the print out of their online Application Form, in support of the information given in their Application Forms about their Educational Qualifications, Experiences, Percentage of Marks obtained, Proof of Age, Proof of Category [SC/ST/OBC/PH(PwD)/ ExS – in the format as given in the Notice] from the Competent Authorities, otherwise their candidature is**

**liable to be rejected at any stage of the recruitment process.**

- (b) They shall be in a position to produce all the ORIGINAL CERTIFICATES/ DOCUMENTS in support of the information given in their Application Forms at the time of **VERIFICATION OF DOCUMENTS after the Computer Based Examination**, failing which their candidature is liable to be cancelled at that very stage or at any subsequent stage.
- (c) **Candidates are warned that they will be debarred from the examinations conducted by the Commission, as per rules, in case they fraudulently claim SC/ST/OBC/PwD/ExS/CGCE status or submit false Certificates/ Documents/ Mark Sheets claiming reservation/ age relaxation admissible to these categories or in support of Essential Qualification/ Experience/ Age-proof.**

#### **14. REASONS FOR REJECTION/CANCELLATION OF APPLICATION:**

**APPLICATIONS/ CANDIDATURE OF APPLICANTS ARE LIABLE TO BE CANCELLED/ REJECTED AT ANY STAGE OF THE RECRUITMENT PROCESS IN THE EVENT OF ALL OR ANY OF THE FOLLOWING:**

- i. Applications being incomplete.
- ii. Any variation in the Signatures.  
[All the **SIGNATURES** (in **FULL, NOT IN SHORT**) done on the Print out of the Application Form and also on other Documents must be **THE same**.]
- iii. Application without **CLEAR PHOTOGRAPH** and **LEGIBLE SIGNATURE**.
- iv. Non-payment of Examination Fees, if not otherwise exempted.
- v. Fee not paid as per instructions.
- vi. Under aged/ over aged candidates.
- vii. Non forwarding of **Self Attested legible Copies** of all the relevant Certificates/ Documents issued by the competent authority, along with the print out of Application Forms, in support of the information given in their Application Forms about their Educational Qualifications, Experiences, Percentage of Marks obtained, Proof of Age, Proof of Category [SC/ST/OBC/PwD/ExS/CGCE], as and when called for by the Commission after conduct of Computer Based Examination(s).
- viii. Not having the requisite Educational Qualification/ Experience/ Category Status as on the closing date.
- ix. Incorrect information or misrepresentation or suppression of material facts.
- x. Non-receipt/ Late receipt of the printout of the Application Form along with self-attested copies of the relevant documents.
- xi. For carrying mobile phones / accessories in the Examination premises/Hall.
- xii. Any other irregularity.
- xiii. Non-production of Original Certificates at the time of Verification of Documents
- xiv. **Non-production of Print Out of Application Form duly signed and affixing the same photograph used for filling up online Application Form.**
- xv. Indulging in any of the malpractices listed at Para-23 of the Notice of the Examination.

**Note:** CANDIDATES ARE NOT ALLOWED TO BRING MOBILE PHONES/ ANY OTHER COMMUNICATION DEVICES INSIDE THE EXAMINATION PREMISES/

HALL AND ANY INFRINGEMENT OF THESE INSTRUCTIONS WILL ENTAIL DEBARMENT FROM SSC'S FUTURE EXAMINATIONS WITHOUT PREJUDICE TO INITIATION OF CRIMINAL PROCEEDINGS AGAINST THE CANDIDATES.

## 15. SELECTION PROCEDURES:

- a) Recruitment to Selection Posts will be made through Written Examination in **Computer Based Mode** consisting of Objective Type Multiple Choice Questions.
- b) **All the candidates whose online Applications are in order will be called for written examination in Computer Based Mode.**
- c) **Applications which have blurred/ no photographs, blurred/ no signature, duplicate applications for a single post/ fee not received/ incomplete application/etc. are liable to be rejected).**
- d) **The Commission reserves the right to make changes in the Scheme of Examination.**
- e) The Admission Certificates (ACs) will be uploaded on the website of the Commission or its Regional/ Sub-Regional Offices 07 (seven) days prior to the date of commencement of the examination.
- f) **Candidates who apply for more than one post in the same Region/ apply for different posts in different Regions/ apply for posts of different levels (Matriculation, Higher Secondary and Graduate & Post Graduate) in the same or different Regions are common candidates. Such 'Common candidates' will be issued Admission Certificates for all posts by all Regional / Sub-Regional Offices.**
- g) **Common candidates will be allowed to appear only once for the examination for one level of post in this Phase of recruitment. If a candidate has applied for two levels of posts e.g. for Matriculation and Higher Secondary, he/ she will have to appear once for each level of examination. Marks obtained by such candidates will be used by other Regional/ Sub-Regional Offices for preparing the Merit List of that level of post(s) in their respective Regional/ Sub-Regional Offices.**
- h) After conduct of the Computer Based Examination, Tentative Answer Keys will be uploaded by the HQs on the Commission's website for a specific period (minimum three days) to call for challenges from the candidates, if any, on payment of prescribed fee.
- i) For qualifying Computer Based Examination, candidates are required to score minimum marks as per details given below –

<b>UR</b>	<b>:</b>	<b>35%</b>
<b>OBC</b>	<b>:</b>	<b>30%</b>
<b>Other categories</b>	<b>:</b>	<b>25%</b>

- j) Regional Offices will call for hard copies of online applications along with supporting certificates/ documents from qualified candidates of Computer Based Examination in the following ratio in accordance with the vacancies of the particular category of post: -
  - (a) **In the ratio of 1:20, for upto 5 vacancies for any category of posts.**
  - (b) **In the ratio of 1:10, for more than 5 vacancies for any category of posts, subject to minimum 100.**
- k) Skill Test, wherever prescribed for any category of post will be conducted from amongst the candidates whose hard copies of documents are received and found

in order at Scrutiny stage, by the Regional/ Sub-Regional Offices of the Commission.

- l) **Regional Office will call the required number of candidates (in the ratio of 1:10) for Document Verification (DV) for a particular category of post subject to availability of eligible candidates.**
- m) **A single Document Verification will be done for a candidate who has applied for more than one post of one level (e.g. Matriculation) in the same recruitment Phase. Document Verification of such candidates will be conducted at the Regional/ Sub-Regional Office where he/ she appeared for the Computer Based Written Examination.**
- n) The information furnished by the candidates in their applications will be verified by the Commission with their original documents after the Computer Based Examination. During verification of documents, if it is found that any information furnished by the candidate in the application form is wrong, his/ her candidature will be rejected forthwith. No appeal or representation against such rejection of candidature will be entertained. The candidates should ensure that they have furnished correct information in the application form.
- o) **Final scores of the candidates will only be disclosed/ made available on the website of the concerned Regional/ Sub-Regional Offices at the time of declaration of Final Result for the particular Category of post.**

## **16. SCHEME OF EXAMINATION:-**

(i) There will be three separate Computer Based Examinations consisting of Objective Multiple Choice Questions, for posts with minimum Educational Qualification of Matriculation, Higher Secondary and Graduation & above levels. The details of subjects, marks and number of questions subject-wise are given below:-

Part	Subject	No. of Questions	Maximum Marks	Total Duration
A	General Intelligence	25	50	60 Minutes (Total)  For VH/ OH (afflicted by Cerebral Palsy and locomotor disability wherein the dominant writing extremity is affected to the extent of slowing down the performance of the candidates). [Pl. see Para 12 (C) & (D) of notice].- 80 Minutes.
B	General Awareness	25	50	
C	Quantitative Aptitude (Basic Arithmetic Skill)	25	50	
D	English Language (Basic Knowledge)	25	50	

**Note-1 There will be negative marking of 0.50 marks for each wrong answer.**

**Note-2 The Commission shall have the discretion to fix different minimum qualifying standards in each component of the Examination taking into consideration among others, category-wise vacancies and category-wise number of candidates.**

Tentative Answer Keys will be placed on the Commission's website after the Examination. Candidates may go through the Tentative Answer Keys corresponding to their Test Form and submit representations, if any, within the time limit given by the Commission through on-line modality only, on payment of Rs.100/- per answer. Any representation regarding Answer

Keys received within the time limit fixed by the Commission at the time of uploading of the Tentative Answer Keys will be scrutinized and the decision of the Commission in this regard will be final. No representation regarding Answer Keys shall be entertained afterwards.

**(ii) Indicative Syllabus for written examination:**

**(a) Matriculation level**

**General Intelligence:** It would include questions of non-verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

**General Awareness:** Questions will be designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

**Quantitative Aptitude:** This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

**English Language:** Candidates' understanding of the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability would be tested.

**NOTE:** For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/ Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper.

**(b) 10+2 (Higher Secondary) level**

**General Intelligence:** It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/ Number Analogy, Trends, Figural Analogy, Space Orientation, Semantic Classification, Venn Diagrams, Symbolic/ Number Classification, Drawing inferences, Figural Classification, Punched hole/ pattern-folding & unfolding, Semantic Series, Figural Pattern – folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and de-coding, Other sub-topics, if any Numerical operations.



**General Awareness:** Questions will be designed to test the general awareness of the environment and its application to the society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economic Scene, General polity and scientific research.

**Quantitative Aptitude:** Arithmetic, Number Systems, Computation of Whole Number, Decimal and Fractions, Relationship between numbers Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time and work. Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations. Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles. Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square Base Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) Standard Identities etc., Statistical Charts: Use of Tables and Graphs, Histogram, Frequency polygon, Bar- diagram, Pie-chart

**English Language:** Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting Mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage.

**Note:-** For VH candidates of 40% and above visual disability and opting for SCRIBES, there will be no component of Maps/ Graphs/ Diagrams/ Statistical Data in the General Intelligence/ Quantitative Aptitude.

**(c) Graduation and above levels:-**

**General Intelligence:** It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/ Number Analogy, Figural Analogy, Semantic Classification, Symbolic/ Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/pattern –folding & un-folding, Figural Pattern – folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/ roll numbers, Small & Capital letters/ numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence, Other sub-topics, if any.

**General Awareness:** Questions will be designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Polity & Scientific Research.

**Quantitative Aptitude:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage, Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

**English Language:** Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested.

The questions in Parts A, B, & D will be of a level commensurate with the essential qualification viz. Graduation and questions in Part C will be of 10th standard level.

- (iii) Skill Tests like Typing/ Data Entry/ Computer Proficiency Test, etc., where prescribed in the Essential Qualification, will be conducted, which will be of a qualifying nature.
- (iv) Final Merit List will be drawn on the basis of performance in Computer Based Examination.

## **17. Resolution of TIE CASES.**

In the event of tie in scores of candidates in the Computer Based Examination, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:

- i. Total marks in Computer Based Examination.
- ii. Marks in Part-A of Computer Based Examination.
- iii. Marks in Part-B of Computer Based Examination.
- iv. Date of Birth, with older candidates placed higher.
- v. Alphabetical order of names (starting with first name)

**18. IMPORTANT NOTE: Computer Based Examination for Selection Posts will be held only in Regional / Sub-Regional (HQs)/ Cities/ Centres and the Commission reserves the right to call candidates to any of the identified Centres for the Examination.** The Commission's decision regarding allotment of Examination Centre shall be final and no request/ appeal will be entertained for change of Centre.

## 19. RECOMMENDATION FOR APPOINTMENT

- i. The Commission will have the full discretion to fix separate minimum qualifying marks in Computer Based Examination/ Skill Test, wherever applicable, for each category of candidates [viz. SC/ST/OBC/PH (PwD)/ExS/General(UR)].
- ii. After the Examination and Skill Test, wherever applicable, the Commission will draw up the Merit List, on the basis of the marks obtained by the candidates in the Computer Based Examination. Based on the position in the Merit List, candidates equal to the number of vacancies advertised will be recommended for appointment, subject to their obtaining the minimum qualifying cut-off marks prescribed by the Commission for different categories of candidates.
- iii. SC, ST and OBC candidates, who are selected on their own merit without relaxed standards (i.e. relaxation in age limit and shortlisting criteria), will not be adjusted against the reserved share of vacancies. Such SC, ST and OBC candidates will be adjusted against the General/ Unreserved vacancies as per their position in the overall Merit List. The reserved vacancies, if any advertised, will be filled up separately from amongst the eligible SC, ST and OBC candidates on relaxed standards fixed for their respective categories.
- iv. A PwD candidate who meets the standards fixed for candidates of his/ her respective category without availing relaxation in selection and in short listing criteria fixed for such categories, will be recommended against an unreserved vacancy, provided the post is identified suitable for persons with that particular category of disability.
- v. An Ex-Serviceman or PwD category candidate who qualifies on the basis of relaxed standards will be considered against vacancies reserved for them only.
- vi. In so far as cases of Ex-Serviceman/ PwD candidates are concerned, age relaxation is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.
- vii. Success in the examination confers no right of appointment unless the Government is satisfied, after such enquiry/ verification of documents, as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/ post.

- 20.** In accordance with the directions issued by DoP&T vide its O.M. No. 39020/1/016/Estt(B) dated 21.06.2016 read with its subsequent O.M. dated 19.07.2017 for increasing access of the unemployed candidates to job opportunities it has been decided that after declaration of final result, scores and ranking of candidates in the recruitment examination may be made available on the portal of National Career Service (NCS), Ministry of Labour and Employment. Accordingly, it has been decided that apart from Roll Number-scores, ranking of the candidates in the final examination-Name of candidate, name of parents/ husband, educational qualification, date of birth, category, sex (male/ female), total marks in qualifying examination, complete address including e-mail address will be made available on the aforesaid portal i.e. NCS after declaration of final result. However, the candidates will have the option to opt out from the disclosure scheme to disclose his/ her information publically at the time of filling up the ONLINE APPLICATION FORM.

## 21. NO PERSON

- a. who has entered into or contracted a marriage with a person having a spouse living; or
- b. who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

## 22. GOOD MENTAL AND BODILY HEALTH OF CANDIDATE

A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/ her duties as an Officer of the service. A candidate who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

**Note:** In the case of the disabled Ex-Defence Services personnel, a certificate of fitness granted by the Demobilisation Medical Board of the Defence Services will be considered adequate for the purpose of appointment.

## 23. PENALTY / DEBARMENT OF CANDIDATES FOR MALPRACTICES

If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for the period mentioned below:

No	Type of Malpractice	Debarment period
1	Taking away any Examination related material such as OMR sheets, Rough Sheets, Commission Copy of Admission Certificate, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years
2	Misbehaving, intimidating or threatening in any manner with the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	3 Years
3	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3 Years
4	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3 Years
5	Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.	3 Years
6	Possession of Mobile Phone in 'switched on' or 'switched off' mode.	3 Years
7	Appearing in the same examination more than once in contravention of the rules.	3 Years
8	A candidate who is also working on examination related matters in the same examination.	3 Years
9	Damaging examination related infrastructure/ equipments.	5 Years
10	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years

11	Possession of fire arms/ weapons during the examination.	5 Years
12	Assault, use of force, causing bodily harm in any manner to the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	7 Years
13	Threatening/ intimidating examination functionaries with weapons/ fire arms.	7 Years
14	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.	7 Years
15	Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.	7 Years
16	Impersonate/ Procuring impersonation by any person.	7 Years
17	Taking snapshots, making videos of question papers or examination material, labs, etc.	7 Years
18	Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN, etc.	7 Years
19	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	7 Years

## **24. CANVASSING**

Canvassing in any form will disqualify the applicant.

## **25. COMMISSION'S DECISION FINAL**

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and selection will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

## **26. JURISDICTION OF COURTS/ TRIBUNALS**

Any dispute in regard to this recruitment will be subject to Courts/ Tribunals having jurisdiction over the place of concerned Regional/ Sub-Regional Offices of the Commission where the candidate has appeared in the examination(s).

<b>Sl. No.</b>	<b>Appendix Nos.</b>	<b>Caste/ Community / Category</b>	<b>Competent Authority</b>	
<b>1.</b>	<b>APPENDIX-I(A)</b>	<b>Instruction for Filling up online Application Form / Instructions For Filling up the Application</b>		
<b>2.</b>	APPENDIX-II	<b>SC/ ST</b>	i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1 <sup>st</sup> Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.	
			ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.	
			iii. Revenue Officers not below the rank of Tehsildar.	
			iv. Sub-Divisional Officers of the area where the applicant and or his family normally resides.	
		Note:	ST applicants belonging to Tamil Nadu State should submit Caste Certificate only from the REVENUE DIVISIONAL OFFICER.	
<b>3.</b>	APPENDIX-III	<b>OBC</b>	District Magistrate / Deputy Commissioner etc.	
<b>4.</b>	APPENDIX-IV	<b>CGCE</b>	Head of Office or Head of Department	
<b>5.</b>	APPENDIX-IV(A)	<b>EA/ CGCE</b>	Applicants themselves	
<b>6.</b>	APPENDIX-V	<b>EXS</b>	Commanding Officer	
<b>7.</b>	APPENDIX-V(A)		Applicants themselves	
<b>8.</b>	APPENDIX-VI	FORM-II	<b>PwD</b>	Members/ Chairperson of Medical Board & Countersigned by the Medical Superintendent/ CMO/ Head of Hospital
		FORM-III		
		FORM-IV		

**Procedure/ Instructions for Registration/ Online Submission of Application & General  
Important Instructions to the Candidates**

1.	BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION, VERY CAREFULLY.
2.	After reading the instructions candidates should move to the Registration Part and fill up the online Registration Form.
3.	In the Registration Part, candidates will have to fill in basic information relating to them. On submission of details, candidates shall be prompted to check the details and make, corrections, if any, before submitting the Form.
4.	Candidate must provide all the required details while filling up the Online Registration/Application Forms. Mandatory fields are marked with * (asterik) sign.
5.	On submission of the Registration Form, a page with Registration ID and password will appear. <b><u>Note down the Registration ID and password and keep them safely.</u></b>
6.	After submission of the Registration Form, candidate must upload his/ her latest colour photograph of the stipulated size and signature.
7.	The signature and photograph must be uploaded in JPEG format. The digital size of the signature file must be more than 1 KB and less than 12 KB. The digital size of the photographs file must be more than 4 KB and less than 20 KB.
8.	The Registration becomes complete only after the photograph and signature are uploaded by the candidate.
9.	After completion of the Registration Part the candidates are required to proceed to fill up the Online Application Form.
10.	Candidates already registered can directly log into the system and proceed to fill up the Application Form.
11.	Candidates must read the instructions in the Notice carefully before filling up the Online Application Form.
12.	In case, there is any discrepancy in 'One time registration' data filled by the candidate, photograph / signature, etc., 'One time Registration' data may be suitably edited before proceeding to fill online application form. The commission allows editing of information like name, father's name, mother's name, date of birth, gender and matriculation roll number only once after Registration. Therefore, these fields <b>MUST BE ENTERED / EDITED VERY CAREFULLY</b> . Other fields in the 'One Time Registration' can be edited once before every examination but prior to submission of Application for Examination. <b>SUCH EDITING IS ALLWED BEFORE SUBMISSION OF APPLICATION. ONCE THE APPLICATION HAS BEEN SUBMITTED, NO CHANGE IN 'One Time Registration' and Application data will be allowed.</b>
13.	The facility of on-line application will be available <b>from 05.09.2018 to 30.09.2018 (upto 5.00 PM)</b> . Candidates are required to make the payment only through Challan of SBI, at the designated branches of SBI within the working hours of bank <b>upto 03.10.2018</b> provided the Challan has been <b>generated by them before 5.00 PM of 30.09.2018.</b>
14.	Request for change/ correction in the Application Form shall not be entertained under any circumstances.
15.	<b>The application form without photograph/ signature or with Blurred photograph/signature or incomplete in any manner will be rejected.</b>
16.	Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of Application Form is shown 'Incomplete' and this information is printed on the top of the Application Form. Further, such status can be verified at 'Check your Application Status Here' tab provided at <a href="http://www.ssconline.nic.in">http://www.ssconline.nic.in</a> or <a href="http://www.ssc.nic.in">www.ssc.nic.in</a> >Notices>Others.
	<b><u>Such applications which remain incomplete due to non-receipt of fee will be SUMMARILY</u></b>

**REJECTED and no request for consideration of such applications and fee payment after the period specified in the Notice of Examination shall be entertained.**

17. THE CANDIDATES MUST WRITE THEIR NAME, DATE OF BIRTH, FATHER'S NAME AND MOTHER'S NAME STRICTLY AS GIVEN IN THE MATRICULATION CERTIFICATE OTHERWISE THEIR CANDIDATURE WILL BE CANCELLED AT THE TIME OF DOCUMENT VERIFICATION OR AS AND WHEN IT COMES INTO THE NOTICE OF THE COMMISSION.

18. Only the Date of Birth as recorded in the Matriculation / Secondary Examination Certificate or an equivalent certificate available on the date of submission of application will be accepted as proof of date of birth.

19. No admission certificates for aforesaid examination will be issued by post. Candidates are required to download admission certificate for the examination from the website of concerned Regional/Sub-Regional Offices.

20. **MOST IMPORTANT:-** After successful submission of online Application Form, candidates must take a print out of the Application Form for submitting the same along with requisite documents when called for by the Commission after the conduct of Computer Based Examination.



**FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Castes or the Scheduled Tribes should submit in support of his claim a Self Attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parents) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only Self Attested photocopies of such certificates and not any other Self Attested or true copy.

**(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)**

This Is to certify that Shri/Shrimati/Kumari\* son/daughter of \_\_\_\_\_  
Of village/town/\* in District/Division  
\*of the State/Union Territory\* belongs to the  
Caste/Tribes which is recognized as a Scheduled Caste/Scheduled Tribe\* under:- The  
Constitution(Scheduled Castes)order, 1950 \_\_\_\_\_  
The Constitution(Scheduled Tribes) order,1950 \_\_\_\_\_  
The Constitution(Scheduled Caste) Union Territories order, 1951\* The  
Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification)order,1956, the Bombay Reorganization Act, 1960&the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution(Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_  
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*. The  
Constitution(Dadra and Nagar Haveli) ScheduledCastesorder1962. The  
Constitution(Dadra and Nagar Haveli) ScheduledTribesOrder1962@. The  
Constitution(Pondicherry) Scheduled CastesOrder1964@  
The Constitution(Scheduled Tribes)(Uttar Pradesh) Order,1967 @  
The Constitution(Goa, Daman & Diu) Scheduled Castes Order, 1968@  
The Constitution(Goa, Daman & Diu) ScheduledTribesOrder1968 @  
The Constitution(Nagaland) Scheduled Tribes Order, 1970 @  
The Constitution(Sikkim)Scheduled CastesOrder1978@  
The Constitution(Sikkim)ScheduledTribesOrder1978@  
The Constitution(Jammu & Kashmir) ScheduledTribesOrder1989@  
The Constitution(SC) orders(Amendment) Act,1990@  
The Constitution(ST) orders(Amendment) Ordinance1991 @  
The Constitution(ST) orders(Second Amendment) Act, 991 @  
The Constitution(ST) orders(Amendment) Ordinance1996  
The Scheduled Caste and Scheduled Tribes Orders(Amendment) Act,2002  
The Constitution(Scheduled Caste) Orders(Amendment) Act, 2002  
The Constitution(Scheduled Caste and Scheduled Tribes) Orders(Amendment) Act, 2002

%2. ApplicableinthecaseofScheduledCastes,ScheduledTribespersonswhohavemigratedfromone State/Union Territory Administration.

ThiscertificateisissuedonthebasisoftheScheduledCastes/ScheduledTribescertificateissuedto  
Shri/Shrimati \_\_\_\_\_ Father/mother of

Shri/Shrimati/Kumari\* \_\_\_\_\_ who  
of village/town\*inDistrict/Division\* \_of the State/Union Territory\* \_\_\_  
belongs to the Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in  
the State/Union Territory\* issued by the dated\_.

%3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in  
village/town\* \_\_\_\_\_ of District/Division\*  
of the State/Union Territory of \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

\*\* Designation.....

(with Seal of Office)

\* Please delete the words which are not applicable

@Please quote specific presidential order

%Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**\*\* List of authorities empowered to issue Caste/Tribe Certificate Certificates:**

- i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1<sup>st</sup> Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- ii. Chief Presidency Magistrate /Additional Chief Presidency Magistrate /Presidency Magistrate. iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officers of the area where the applicant and or his family normally resides.

**Note:- ST applicants belonging to Tamil Nadu State should submit Caste Certificate only from the REVENUE DIVISIONAL OFFICER.**

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ Son/ Daughter

Of of village/town in \_\_\_\_\_ in the State/Union Territory

District/Division \_\_\_\_\_

Belongs to the Community which is recognized as a

Backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution dated\*.

No.

and/or his/her family ordinarily reside(s) in

Shri/Smt./Kumari \_\_\_\_\_  
District/Division of the \_\_\_\_\_  
the \_\_\_\_\_

State/Union Territory. This is also to certify that he/she does not belong to the persons/sections of (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993\*\*.

Date \_\_\_\_\_

District Magistrate/  
Deputy Commissioner etc.

Seal of Office

\*- The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC

\*\* - As amended from time to time.

Note: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**APPENDIX-IV**

**FORMAT OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES (CGCE) SEEKING AGE-RELAXATION (Letter Head of the Organisation)**

(To be filled by the Head of the Office or Department in which the candidate is working).

**[Please see Para-12(H) of the Notice]**

It is certified that \*Shri/Smt./Km. is a Central Government Civilian employee holding the post of-----  
-----in the pay scale of with 3 years regular service in the grade as on \_.

Signature

\_\_\_\_\_  
Name & Designation \_\_\_\_\_

Office seal

Place:

Date:

(\*Please delete the words, which are not applicable.)

\*\*\*\*\*

**APPENDIX-IV(A)**

**DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS INCLUDING CGCE DECLARATION**

**[Please see Para- 12(H) of the Notice]**

I declare that I have already informed my Head of Office/Department in writing that I have applied for this examination and no vigilance is either pending or contemplated against me as on the date of submission of application.

I further submit the following information:

Date of Appointment : .....

Holding present Post & Pay Scale : .....

Name & Address of Employer with : .....

Tel. No./FAX/E-mail

Place & Date:

*\*Full Signature of the applicant*

**FORMAT OF CERTIFICATE FOR SERVING DEFENCE PERSONNEL  
(Letter Head of the Organisation)  
[Please see Para-12(E) & (F) of the Notice]**

I hereby certify that, according to the information available with me (No.)..... (Rank)  
(Name)..... is due to complete the specified term of his engagement with  
the Armed Forces on the (Date).....

Signature of Commanding Officer  
Office Seal:

Place:  
Date:

**APPENDIX– V(A)**

**DECLARATION TO BE GIVEN BY THE EXS APPLICANT  
[Please see Para-12(E)& (F) of the Notice]**

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:

- a. Date of appointment in Armed Forces :
- b. Date of discharge :
- c. Length of service in Armed Forces :
- d. My last Unit/Corps :
- e. **Details of Re-employment, if any.** :

Place & Date:

*\*Full Signature of the applicant*

**DISABILITY CERTIFICATE  
(IN CASE OF AMPUTATION OR COMPLETE PERMANENT PARALYSIS  
OF LIMBS AND IN CASES OF BLINDNESS)  
(See Rule 4)**

<p><b>(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)</b></p>	<p>Recent Pass Port size Attested Photograph (Showing face only) of the person with disability</p>	
<p>Certificate No.----- Date:-----</p>		
<p>This is to certify that I have carefully examined Shri/Smt./Kum. _____ son/wife/daughter of Shri Date of Birth(DD/MM/YY) Age years, Male/ Female Registration No. permanent resident of Home No. Ward/Village/Street Post Office District State, whose photograph is affixed above, and satisfied that(A) he/she is a case of:</p> <ul style="list-style-type: none"> <li>● locomotor disability</li> <li>● blindness</li> </ul> <p>(Please tick as applicable)</p> <p>(B) the diagnosis in his/her case is _____</p> <p>(A) He / She has % (in figure) percent (in words) permanent physical impairment/blindness in relation to his/her (part of body) as per guidelines (to be specified).</p> <p>2. The applicant has submitted the following document as proof of residence:-</p>		
Nature of Document	Date of Issue	Details of Authority issuing Certificate
<p>Signature/Thumb Impression of the person in whose favour disability certificate is issued.</p>		<p>(Signature and Seal of Authorised Signatory of notified Medical Authority)</p>

**DISABILITY CERTIFICATE  
(IN CASE OF MULTIPLE DISABILITIES)  
(See Rule 4)**

<b>(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)</b>	Recent Pass Port size Attested Photograph (Showing face only) of the person with disability																																			
Certificate No.-----	Date:-----																																			
<p>This is to certify that I have carefully examined Shri/Smt./ Kum. _____          Son/wife/daughter of Shri Date of Birth (DD/MM/YY) Age years, Male/ Female Registration No. permanent resident          Of Home No. Ward/Village/Street Post Office _____          District State_, whose photograph is affixed above, and am satisfied that:</p> <p>(A). He / She is a Case of <b>Multiple Disability</b>. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S. No.</th> <th>Disability</th> <th>Affected Part of Body</th> <th>Diagnosis</th> <th>Permanent Physical impairment/ Mental disability (in %)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Locomotor disability</td> <td>@</td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td>Low vision</td> <td>#</td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td>Blindness</td> <td>Both Eyes</td> <td></td> <td></td> </tr> <tr> <td>4.</td> <td>Hearing impairment</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>5.</td> <td>Mental retardation</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>6.</td> <td>Mental-illness</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table> <p>(Please strike out the disabilities which are not applicable)          (@e.g. Left/Right/both arms/Legs) (#e.g. Single eye/both eyes) (£e.g. Left/Right/both ears.)</p> <p>(B). In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified) is as follows:-          In figures: ___percent          In words:- ___percent.</p> <p>2. This condition is progressive/non-progressive/likely to improve/not likely to improve.          3. Reassessment of disability is:          (i). Not necessary          Or          (ii). Is recommended/after years months, and therefore this certificate shall be valid till          //(DD/MM/YY)</p>		S. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical impairment/ Mental disability (in %)	1.	Locomotor disability	@			2.	Low vision	#			3.	Blindness	Both Eyes			4.	Hearing impairment	£			5.	Mental retardation	X			6.	Mental-illness	X		
S. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical impairment/ Mental disability (in %)																																
1.	Locomotor disability	@																																		
2.	Low vision	#																																		
3.	Blindness	Both Eyes																																		
4.	Hearing impairment	£																																		
5.	Mental retardation	X																																		
6.	Mental-illness	X																																		
4. The applicant has submitted the following document as proof of residence:-																																				
Nature of Document	Date of Issue	Details of Authority issuing Certificate																																		
5. Signature and Seal of Medical Authority																																				
Name and Seal of Member	Name and Seal of Member	Name and Seal of Chairman																																		
Signature/Thumb impression of the person in whose Favour disability certificate is issued.																																				

**DISABILITY CERTIFICATE  
(IN CASES OTHER THAN THOSE MENTIONED IN FORM-II AND FORM-III)  
(See Rule 4)**

<b>(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)</b>	Recent Pass Port size Attested Photograph (Showing face only) of the person with disability
--	---

Certificate No.-----

Date:-----

This is to certify that I have carefully examined Shri/Smt./ Kum. \_\_\_\_\_ son/wife/daughter of Shri Date of Birth (DD/MM/YY) Age \_\_\_\_\_ years, Male/Female Registration No. permanent resident  
 Of \_\_\_\_\_ Home \_\_\_\_\_ No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post \_\_\_\_\_ Office \_\_\_\_\_

District State, whose photograph is affixed above, and am satisfied that he/She is a Case of **disability**. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities (to be specified) and is shown against the

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical impairment/ Mental disability (in %)
1.	Locomotor disability	@		
2.	Low vision	#		
3.	Blindness	Both Eyes		
4.	Hearing impairment	£		
5.	Mental retardation	X		
6.	Mental-illness	X		

(Please strike out the disabilities which are not applicable)  
 (@e.g. Left/Right/both arms/Legs)(#e.g. Single eye/both eyes)(£e.g. Left/Right/both ears.)  
 2. This condition is progressive/non-progressive/likely to improve/not likely to improve.  
 3. Re-assessment of disability is:  
 (i). Not necessary  
 Or  
 (ii). Is recommended/after \_\_\_\_\_ years months, and therefore this certificate shall be valid till  
 //(DD/MM/YY)  
 (@e.g. Left/Right/both arms/Legs)(#e.g. Single eye/both eyes)(£e.g. Left/Right/both ears.)

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of Authority issuing Certificate

(Authorised Signatory of notified Medical Authority)  
(Name & Seal)

**(Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificates issued by a medical authority who is not a permanent servant (with seal))**

Signature/Thumb impression of the person in whose favour disability certificate is issued.

\*\*\*\*\*



**Annexure I****SELECTION POSTS (PHASE VI): POSTS ARRANGED ACCORDING TO MINIMUM EQ AND REGIONS**[Click here for Post details](#)

<b>S.No</b>	<b>REGION</b>	<b>POST CODE</b>	<b>POST NAME</b>	<b>ORGANISATION</b>	<b>MIN. EDUC. QUALIFICATION</b>	<b>VACANCIES</b>
1	CR	10218	JUNIOR PHYSIOTHERAPIST	Directorate General of Medical Services (Army)	Graduation	9 (UR-5, SC-2, OBC-2)
2	CR	10318	JUNIOR ENGINEER (Q.A.) {ARMAMENT-AMMUNITIONS}	Directorate General of Quality Assurance	Graduation	16 (UR-9, SC-2, ST-1, OBC-4)
3	CR	10418	JUNIOR ENGINEER (Q.A.) {ARMAMENT-WEAPONS}	Directorate General of Quality Assurance	Graduation	1 (UR-1)
4	CR	10518	JUNIOR ENGINEER (Q.A.) {ARMAMENT-SMALL ARMS}	Directorate General of Quality Assurance	Graduation	2 [(UR-1, SC-1), (OH-1)]
5	CR	10618	JUNIOR ENGINEER (Q.A.) {ARMAMENT-INSTRUMENTS}	Directorate General of Quality Assurance	Graduation	9 (UR-5, SC-2, OBC-2)
6	CR	10718	JUNIOR ENGINEER (Q.A.) M&E{METALLURY}	Directorate General of Quality Assurance	Graduation	14 (UR-6, SC-3, ST-1, OBC-4)
7	CR	10818	JUNIOR ENGINEER (Q.A.) STORE {Gentex}	Directorate General of Quality Assurance	Graduation	5 (UR-2, SC-1, ST-1, OBC-1)
8	CR	10918	JUNIOR ENGINEER (Q.A.) {Electronics}	Directorate General of Quality Assurance	Graduation	16 [(UR-8, SC-3, OBC-5), (HH-1)]
9	CR	11018	JUNIOR ENGINEER (Q.A.) ELECTRONICS { Radar & System}	Directorate General of Quality Assurance	Graduation	9 (UR-5, ST-2, OBC-2)
10	CR	11118	JUNIOR ENGINEER (Q.A.) {VEHICLE}	Directorate General of Quality Assurance	Graduation	14 (UR-7, SC-5, OBC-2)
11	CR	11218	JUNIOR ENGINEER (Q.A.) {COMBAT VEHICLE}	Directorate General of Quality Assurance	Graduation	11 (UR-7, SC-2, ST-1, OBC-1)
12	CR	11318	JUNIOR ENGINEER (Q.A.) {ENGINEERING EQUIPMENT}	Directorate General of Quality Assurance	Graduation	11 (UR-4, SC-2, ST-2, OBC-3)
13	CR	11418	SCIENTIFIC ASSISTANT- M&E{MILITARY EXPLOSIVE}	Directorate General of Quality Assurance	Graduation	17 (UR-9, SC-2, ST-1, OBC-5)
14	CR	11518	SCIENTIFIC ASSISTANT , M&E {METALLURGY }	Directorate General of Quality Assurance	Graduation	6 (UR-3, SC-1, ST-1, OBC-1)

**SELECTION POSTS (PHASE VI): POSTS ARRANGED ACCORDING TO MINIMUM EQ AND REGIONS**

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15	CR	11618	SCIENTIFIC ASSISTANT , STORE {Chemistry}	Directorate General of Quality Assurance	Graduation	34 (UR-17, SC-3, ST-4, OBC-10)
16	CR	11718	SCIENTIFIC ASSISTANT , STORE {GENTEX}	Directorate General of Quality Assurance	Graduation	37 (UR-18, SC-6, ST-4, OBC-9)
17	CR	11818	SCIENTIFIC ASSISTANT { ENGINEERING EQUIPMENT}	Directorate General of Quality Assurance	Graduation	1 (UR-1)
18	CR	11918	SCIENTIFIC ASSISTANT {VEHICLE}	Directorate General of Quality Assurance	Graduation	1 (UR-1)
19	CR	12118	JUNIOR SEED ANALYST	National Seed Research & Training Centre, Varanasi	Graduation	1 (SC-1)
20	ER	10118	Junior Engineer (Quality Assurance) M&E [METALLURGY]	Defence Production	Graduation	1 (UR/HH-1)
21	ER	10218	Heraldic Assistant in History Division	Ministry of Defence, Office of the JS & CAO,E-Block, Room No. 174, Dara Shukoh Road, New Delhi – 110011.	Graduation	1 (UR/OH-1)
22	ER	10318	Investigator Grade-II	Labour Bureau, M/o Labour & Employment, SCO 28-31, Sector-17-A, Chandigarh	Graduation	3 (UR-2 , SC-1)
23	ER	10418	Botanical Assistant	Botanical Survey of India, M/o Environment & Forests, CGO Complex, 3rd MSO Building, Sector-I, Salt Lake City, Kolkata-64	Graduation	31 (UR-17, SC-4, ST-2, OBC-8)
24	ER	10518	Data Processing Assistant	Directorate General of Commercial Intelligence and Statistics, Directorate of Commerce, M/o Commerce and Industry, 565, Anandapur, Ward No.108, Plot-22, Sector-I, Kolkata-107	Graduation	48 [(UR-29, SC-11, ST-4, OBC-4), (OH-1, HH-1)]
25	ER	10618	Library & Information Assistant	Botanical Survey of India, M/o Environment & Forests, CGO Complex, 3rd MSO Building, Sector-I, Salt Lake City, Kolkata-64	Graduation	9 (UR-7, SC-1, OBC-1)
26	ER	10718	Fertilizer Inspector	Agriculture, Cooperation and Farmers Welfare	Graduation	2 (UR-2)
27	ER	10918	Jr. Physiotherapist	Integrated Headquarter of M/o Defence (Army), Directorate	Graduation	2 (UR-1, SC-1)

**SELECTION POSTS (PHASE VI): POSTS ARRANGED ACCORDING TO MINIMUM EQ AND REGIONS**

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				General of Medical Services, New Delhi		
28	ER	11118	Sub-Editor (Hindi)	Central Reference Library, M/o Culture, Alipore, Kolkata	Graduation	1 (UR-1)
29	ER	11218	Sub-Editor (English)	Central Reference Library, M/o Culture, Alipore, Kolkata	Graduation	1 (ST-1)
30	ER	11318	Library Information Assistant	Forest Survey of India, M/o Environment & Forests, Dehradun, Uttrakhand	Graduation	1 (UR-1)
31	MPR	10218	Junior Physiotherapist	Dte Gen Medical Services(Army), DGMS-3(B), Room No. 83, 'L' Block(Near North Block) New Delhi- 110001	Graduation	1 (ST-1)
32	MPR	10318	Dietician Grade-III (Jr. Dietician)	Dte. General of Medical Services (Army), DGMS-3 (B), Room No. 83, 'L' Block (Near North Block), New Delhi- 110001	Graduation	2 (UR-1, ST-1)
33	MPR	10418	Senior Scientific Assistant (Toxicology)	Central Forensic Science Laboratory, Directorate of Forensic Science Services, Bhopal-462003(MP).	Graduation	1 (UR-1)
34	NER	10118	Geographer	Directorate of Census Operations, RGI	Graduation	1 (OBC-1)
35	NER	10218	Junior Physiotherapist	Directorate General of Medical Services	Graduation	2 (UR-2)
36	NER	10318	Dietician Grade III	Directorate General of Medical Services	Graduation	2 (UR-1, OBC-1)
37	NER	10418	Sr Instructor(Weaving)	Indian Institute of Handloom Technology	Graduation	1 (UR-1)
38	NER	10618	Sr Hindi Typist	North Eastern Region Farm Machinery Training and Testing Institute	Graduation	1 (UR-1)
39	NER	10818	Sound Technician	Anthropological Survey of India	Graduation	1 (OBC-1)
40	NER	10918	Accountant	National Centre of Organic Farming	Graduation	1 (UR-1)
41	NR	10218	Jr Physiotherapist	Defence	Graduation	6 (UR-4, OBC-2)

**SELECTION POSTS (PHASE VI): POSTS ARRANGED ACCORDING TO MINIMUM EQ AND REGIONS**

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42	NR	10518	Planning Assistant	Town & Country Planning Organisation	Graduation	2 (UR-1, OBC-1)
43	NR	10618	Dietician Grade-III (Jr Dietician)	Defence	Graduation	3 (UR-2, SC-1)
44	NR	10718	Technical Assistant (Economics)	Agriculture, Cooperation and Farmers Welfare	Graduation	2 [(UR-1, ST-1, (HH-1)]
45	NR	10818	Assistant (Printing)	Legislative Department	Graduation	3 (UR-2, OBC-1)
46	NR	10918	Senior Translator	Official Language	Graduation	8 (UR-4, SC-1 , ST-1 , OBC-2)
47	NR	11018	Language Instructor (01 post Oriya & Bangali-OBC), (01 Post of Malayalam & Kannada and 01 Post of Tamil & Telugu-UR)	Personnel and Training	Graduation	3 (UR-2, OBC-1)
48	NR	11218	Economic Investigator	Agriculture, Cooperation and Farmers Welfare	Graduation	2 (UR-1, OBC-1)
49	NR	11318	Senior Technical Assistant (Mass Education and Media)	Health and Family Welfare	Graduation	1 (UR-1)
50	NR	11518	Textile Designer	Weaver's service centre	Graduation	2 (UR-1, ST-1)
51	NR	11618	Technician	Health and Family Welfare	Graduation	10 (UR-4, SC-3, OBC-3)
52	NR	11918	Research Investigator (Forestry)	Ministry of Environment, Forest & Climate Change	Graduation	3 (UR-2, ST-1)
53	NR	12018	Research Assistant (Environment)	Ministry of Environment, Forest & Climate Change	Graduation	5 (UR-3, OBC-2)
54	NR	12118	Laboratory Assistant	Health and Family Welfare	Graduation	7 [(UR-5, SC-2) (ExS-2, HH-1)]
55	NR	12218	Junior Computer	Central Water Commission	Graduation	20 [(UR-9, SC-3, ST-1, OBC-7), (OH-1)]
56	NR	12418	Library-cum-Information Assistant	Higher Education	Graduation	2 (UR-2)
57	NR	12518	Section Officer (Horticulture)	Central Public Works Department	Graduation	12 (UR-9, SC-3)
58	NR	12718	Research Assistant	Defence	Graduation	1 (UR/OH-1)
59	NR	12918	Junior Engineer (Naval Quality Assurance)-Chemical	Defence	Graduation	2 (UR-2)

**SELECTION POSTS (PHASE VI): POSTS ARRANGED ACCORDING TO MINIMUM EQ AND REGIONS**

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60	NR	13118	Assistant Drug Inspector (Medical Devices)	Health and Family Welfare	Graduation	15 (UR-9, SC-2, ST-1, OBC-3)
61	NR	13218	Library and Information Assistant	Ministry of Culture	Graduation	5 (UR-3, SC-1, OBC-1)
62	NR	13318	Senior Audio Visual Assistant	M/o Environment, Forest and Climate Change	Graduation	1 (UR-1)
63	NR	14818	Library and Information Assistant	Defence	Graduation	11 [(UR-6, SC-1, ST-1, OBC-3), (OH-1)]
64	NR	14918	Hindi Instructor	Lal Bahadur Shastri National Academy of Administration, Mussoorie	Graduation	1 (UR-1)
65	NWR	10118	Senior Scientific Assistant(Biology)	Central Forensic Science Laboratory	Graduation	2 (UR-1, OBC-1)
66	NWR	10218	Senior Scientific Assistant(Explosives)	Central Forensic Science Laboratory	Graduation	2 (SC-2)
67	NWR	10318	Senior Scientific Assistant(Ballistics)	Central Forensic Science Laboratory	Graduation	1 (UR-1)
68	NWR	10418	Dietician Grade-III	Dte Gen Medical Services(Army)	Graduation	2 (UR-1, SC-1)
69	NWR	10518	Junior Physiotherapist	Dte Gen Medical Services(Army)	Graduation	6 (UR-4, ST-1, OBC-1)
70	NWR	10618	Senior Technical Assistant(Chemical)	Central Ground Water Board	Graduation	1 (UR-1)
71	NWR	10718	Assistant Plant Protection Officer (Entomology/Nematology)	Directorate of Plant Protection Quarantine and Storage	Graduation	23 [(UR-13, SC- 3, ST-1, OBC-6), (OH-1, HH-1)]
72	NWR	10818	Assistant Plant Protection Officer (Plant Pathology/ Virology/ Bacteriology)	Directorate of Plant Protection Quarantine and Storage	Graduation	36 [(UR-23, SC- 5, ST-2, OBC-6), (OH-1, HH-1)]
73	NWR	10918	Assistant Plant Protection Officer (Weed Science)	Directorate of Plant Protection Quarantine and Storage	Graduation	9 [(UR-5, SC-2, OBC-2), (OH-1 , HH-1)]
74	NWR	11218	Senior Technical Assistant (Hydrogeology)	Central Ground Water Board	Graduation	1 (UR-1)
75	NWR	11318	Senior Technical Assistant (GeoPhysics)	Central Ground Water Board	Graduation	3 (UR-3)

**SELECTION POSTS (PHASE VI): POSTS ARRANGED ACCORDING TO MINIMUM EQ AND REGIONS**

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76	SR	10118	JUNIOR SCIENTIFIC ASSISTANT	Central Drugs Testing Laboratory	Graduation	1 (UR-1)
77	SR	10218	SENIOR SCIENTIFIC ASSISTANT (BALLISTICS)	Central Forensic Science Laboratory	Graduation	1 (UR-1)
78	SR	10318	SENIOR SCIENTIFIC ASSISTANT (PHYSICS)	Central Forensic Science Laboratory	Graduation	1 (ST-1)
79	SR	10418	SENIOR SCIENTIFIC ASSISTANT (CHEMISTRY)	Central Forensic Science Laboratory	Graduation	1 (OBC-1)
80	SR	10518	SENIOR SCIENTIFIC ASSISTANT (BIOLOGY)	Central Forensic Science Laboratory	Graduation	2 (UR-2)
81	SR	10618	SENIOR INSTRUCTOR (WEAVING)	Indian Institute of Handloom Technology	Graduation	1 (UR-1)
82	SR	11118	ASSISTANT CENTRAL INTELLIGENCE OFFICER (GRADE.I) DOCUMENTS	Central Forensic Science Laboratory	Graduation	1 (UR-1)
83	SR	11318	TEXTILE DESIGNER	Weavers Service Centre	Graduation	2 (UR-2)
84	WR	10218	Investigator Grade - II	Labour Bureau, Chandigarh	Graduation	5 (UR-2, SC-1, ST-1, OBC-1)
85	WR	10318	Draftsman Grade - I	Central Water and Power Research Station, Pune	Graduation	9 [(UR-5, SC-1, OBC-3), (HH-1)]
86	WR	10518	Assistant Welfare Administrator	Welfare Commissioner Ahmedabad	Graduation	1 (UR-1)
87	WR	10718	Research Assistant (Computer Science)	Central Water and Power Research Station, Pune	Graduation	1 (SC-1)
88	CR	10118	PHOTOGRAPHER	Weavers Service Centre, Development Commissioner for Handlooms	Higher Secondary (10+2)	1 (UR-1)
89	CR	12018	ASSISTANT MAP CURATOR	Joint Secretary (Trg) & CAO	Higher Secondary (10+2)	5 [(UR-3, ST-1, OBC-1), (OH-1)]
90	CR	12218	LABORATORY ASSISTANT	National Centre for Organic Farming, Ghaziabad	Higher Secondary (10+2)	1 (SC-1)
91	ER	11018	Technical Clerk (Economics)	Agriculture, Cooperation and Farmers Welfare	Higher Secondary (10+2)	1 (UR-1)

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92	ER	11418	Deputy Ranger	Forest Survey of India, M/o Environment & Forests, Dehradun, Uttrakhand	Higher Secondary (10+2)	1 (OBC-1)
93	ER	11518	Assistant Store Keeper	Central Ground Water Board, M/o Water Resources, River Development & Ganga Rejuvenation, Faridabad	Higher Secondary (10+2)	14 [(UR-7, SC-2, OBC-5), (ExS-1)]
94	ER	11718	Foreman	Central Ground Water Board, M/o Water Resources, River Development & Ganga Rejuvenation, Faridabad	Higher Secondary (10+2)	13 (UR-7, SC-2, ST-1, OBC-3)
95	ER	12018	Laboratory Attendant	Agriculture, Cooperation and Farmers Welfare	Higher Secondary (10+2)	1 (UR-1)
96	KKR	10118	NAVIGATIONAL ASSISTANT GRADE-II	Directorate of Light House & Light Ships	Higher Secondary (10+2)	6 [(UR-3, SC-1, ST-1, OBC-1), (OH-1)]
97	KKR	10218	STORE KEEPER-CUM-CARETAKER	National Museum of Natural History	Higher Secondary (10+2)	1 (UR-1)
98	KKR	10918	LABORATORY ASSISTANT	National Centre for Organic Farming	Higher Secondary (10+2)	2 (UR-2)
99	NER	11018	Laboratory Asst	National Centre of Organic Farming	Higher Secondary (10+2)	1 (UR-1)
100	NR	10318	Senior Library Attendent	School Education and Literacy	Higher Secondary (10+2)	1 (UR-1)
101	NR	10418	Stockman	Animal Husbandry, Dairying and Fisheries	Higher Secondary (10+2)	1 (SC-1)
102	NR	11118	Draftsman Grade II (Renamed as Senior Draftsman)	Central Water Commission	Higher Secondary (10+2)	45 [(UR-23, SC-7, ST-3, OBC-12), (OH-1, HH-1)]
103	NR	11418	Processing Assistant	Health and Family Welfare	Higher Secondary (10+2)	1 (UR-1)
104	NR	11718	Clerk (in Departmental Canteens)	Defence	Higher Secondary	3 (UR-1, OBC-2)

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					(10+2)	
105	NR	11818	Technical Assistant	Agriculture, Cooperation and Farmers Welfare	Higher Secondary (10+2)	2 (UR-2)
106	NR	13018	Data Entry Operator Grade 'A'	Agriculture, Cooperation and Farmers Welfare	Higher Secondary (10+2)	1 (OBC-1)
107	NWR	11018	Junior Engineer	Central Ground Water Board	Higher Secondary (10+2)	4 (UR-3, SC-1)
108	SR	10718	LABORATORY ATTENDANT	Regional Fertiliser Control Laboratory	Higher Secondary (10+2)	1 (UR-1)
109	SR	10818	NAVIGATIONAL ASSISTANT GRADE II	Directorate of Lighthouses and Lightships	Higher Secondary (10+2)	8 (UR-4, SC-1, ST-1, OBC-2)
110	SR	11018	NAVIGATIONAL ASSISTANT GRADE II	Directorate of Lighthouses and Lightships	Higher Secondary (10+2)	5 (UR-3, SC-1, OBC-1)
111	SR	11218	ASSISTANT (ARCHITECTURAL DEPARTMENT)	Central Public Works Department	Higher Secondary (10+2)	8 [(UR-4, SC-1, ST-1, OBC-2), (OH-1)]
112	WR	10118	Stockman	Central Cattle Breeding Farm Surat	Higher Secondary (10+2)	1 (UR-1)
113	WR	10618	Laboratory Assistant	National Centre of Organic Farming, Nagpur	Higher Secondary (10+2)	1 (OBC-1)
114	ER	10818	Lady Medical Attendant	Health and Family Welfare	Matriculation	16 (UR-9, SC-2, OBC-5)
115	ER	11618	Technical Operator (Store)	Central Ground Water Board, M/o Water Resources, River Development & Ganga Rejuvenation, Faridabad	Matriculation	7 [(UR-5, ST-1, OBC-1), (ExS-1)]
116	ER	11818	Medical Attendant	Health and Family Welfare	Matriculation	36 [(UR-16, SC-5, ST-2, OBC-13), (ExS-5)]
117	ER	11918	Technical Operator (Drilling)	Central Ground Water Board, M/o Water Resources, River Development & Ganga	Matriculation	69 [(UR-22, SC-32, ST-13, OBC-2), (ExS-7)]



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				Rejuvenation, Faridabad		
118	KKR	10318	LABORATORY ATTENDANT	National Centre for Disease control,(NCDC), DGHS	Matriculation	2 (UR-2)
119	MPR	10118	Technical Operator(Drilling)	Central Ground Water Board, Bhujal Bhavan, NH-IV, Faridabad(Haryana)-121001	Matriculation	51 [(UR-38, SC-3, OBC-10), (ExS-5)]
120	NER	10518	Stenographer Gr III	Directorate of Publication Division	Matriculation	1 (OBC-1)
121	NER	10718	Photo Artist	Anthropological Survey of India	Matriculation	1 (OBC-1)
122	NR	10118	Junior Draftsman	Health and Family Welfare	Matriculation	1 (UR-1)
123	NR	12318	Canteen Attendant	Defence	Matriculation	111 [(UR-57, ST-12, OBC-42), (ExS-11, OH-2, HH-1, VH-1)]
124	NR	12618	Canteen Attendant	Directorate General of Civil Aviation.	Matriculation	4 (UR-3, OBC-1)
125	NR	12818	Library Clerk	M/o Civil Aviation	Matriculation	1 (UR-1)
126	NR	13418	Filter Pump Driver	Animal Husbandry, Dairying and Fisheries	Matriculation	1 (UR-1)
127	NWR	11118	Laboratory Attendant	Central Research Institute, Kasauli	Matriculation	65 (UR-43, SC-7, ST-1, OBC-14)
128	NWR	11818	Assistant Photographer	Central Forensic Science Laboratory	Matriculation	1 (OBC-1)
129	SR	10918	Technical Operator (Drilling)	Central Ground Water Board	Matriculation	23 [(UR-19, OBC-4), (ExS-2)]
130	WR	10418	Technical Operator (Drilling)	Central Ground Water Board, Pune	Matriculation	51 (UR-37, SC-2, ST-1, OBC-11), (ExS-5)]